

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

NGAR000058--Community Development Officer

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Nigeria
Host Institute	Food and Agriculture Organization of the United Nations
Volunteer Category	International Specialist
Number of Volunteer	1
Duration	24 months
Expected Starting Date	01-09-2019
Duty Station	Abuja [NGA]
Assignment Place	Family Duty Station

Assignment Place Remark

Living Conditions

Nigeria, a populous, middle-income country has extremely diverse cultural, demographic and development profiles. The country combines both development and emergency context as there is an ongoing major humanitarian operation in the conflict prone North East. Economically, the country presents huge potential for leveraging domestic resources from both public and private sectors.

The UN Volunteer will be based in Abuja. Abuja is the capital of Nigeria and hosts UN Agencies, Economic Community of West African States (ECOWAS) and a large number of development partners. Abuja is a family-duty station with vibrant expat community. It has been assessed as secured and classified as C hardship duty station. The climate is hot semi-arid, especially in the dry season where it can go beyond 40°C. A detailed security briefing is provided to all new-arrivals by the security staff on arrival in the country.

Assignment Details

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W. www.unv.org

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The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

Organizational Context & Project Description

The Food and Agriculture Organization of the United Nations (FAO) is a specialized agency of the UN that leads international efforts to defeat hunger and ensure food and nutrition security for all. FAO's approach to ending hunger is developing and enforcing the capacities of government and rural areas to grow food in a way that is sustainable, ensures maximum productivity, income and improved nutrition for women, children and vulnerable populations. FAO develops clear strategies and approaches to rural development issues, highlighting principles to be followed and priority actions concerning rural communities' empowerment, land tenure, water management, rural finance. FAO also supports policy options incentive and regulatory measures, institutional, investment, rural education.

In Nigeria, FAO has been supporting the government of Nigeria to adequately address issues relating to rural and community development and recently the Livestock Development Plan.

FAO's Country Programming Framework (2018-2022) aligns with Nigeria's Agricultural Promotion Policy (APP) and Economic and Recovery Growth Plan (ERGP) in the development and implementation of programmes that will enhance job creation and youth empowerment for rural development.

Sustainable Development Goals

2. Zero Hunger

Task description

Under the direct supervision of the FAO Country Director, the UN Volunteer will undertake the following tasks:

- Provide inputs to the formulation and implementation of FAO programs, projects and others ongoing or futures initiatives in response to the needs of the government
- Support the implementation of ongoing programs and projects and identify entry points to enhance rural/community integration and ownership
- Ensure the integration of community/rural development issues of relevance to programmes carried out by FAO in Nigeria such as programmes relating to livelihoods, peace-building, income generation and women and youth empowerment
- Track the timely implementation and evaluation of programme activities according to project specifications
- Liaise with the local JICA office to seek possibilities of collaborative activities between FAO and JICA in line with IFNA (Initiative for Food and Nutrition Security in Africa), where appropriate;
- Support the communication team and provide background information in communicating about issues of relevance to the government, partners, donors and the general public
- Support advocacy for strategic partnerships, good practices and policy dialogue in support of improved policy and strategy for community development
- Perform any other tasks related to rural development as required

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- Development and implementation of a plan of action for mainstreaming community development objectives into project activities
- Quality and timely monitoring and reporting of activities
- Enhanced synergy and relations with partners and stakeholders
- Document best practices and lessons for circulation

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD)

perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Bachelor degree or equivalent

Education - Additional Comments

Bachelor Degree in Social Sciences, Program/Project Management, Engineering, Agricultural Extension, Livestock, Agricultural Economics, or any other field related to Community Capacity Development

Required experience 24 months

Experience Remark

2 years of relevant experience in managing community based development programmes. 1 year experience managing UN funded projects will be an added advantage

Language Skills

- English (Mandatory) , Level - Fluent
- AND - French (Optional) , Level - Working Knowledge

Area of Expertise

- Development programme management Mandatory
- Monitoring and evaluation Mandatory

Area of Expertise Requirement

Need Driving Licence No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Building Trust
- Client Orientation
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Creativity
- Empowering Others
- Ethics and Values
- Integrity
- Judgement and Decision-making
- Knowledge Sharing
- Leadership
- Managing Performance
- Planning and Organizing

- Professionalism
- Respect for Diversity
- Self-Management
- Technological Awareness
- Vision
- Working in Teams

Conditions of Service and other information

Condition of Service

[Click here to view Conditions of Service](#)

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US\$ 1,631. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice

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and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

Application Code

NGAR000058-4641

Application procedure

* Not yet registered in the UNV Talent Pool?

Please first register your profile at <https://vmam.unv.org/candidate/signup>. Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

Please first update your profile at <https://vmam.unv.org/candidate/profile>. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink to select the special call to which you would like to apply.

This assignment is funded by JICA, and only former Japan Overseas Cooperation Volunteers (JICA-JOCV) who could get recommendation by JICA-JOCV Secretariat are eligible to apply. Please check your application eligibility here: JICA website.

Application deadline: 23 June 2019

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.