

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

SENRO00557--Nutrition Assistant

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Senegal
Host Institute	World Food Programme
Volunteer Category	International Specialist
Number of Volunteer	1
Duration	24 months
Expected Starting Date	01-01-2021
Duty Station	Dakar [SEN]
Assignment Place	Family Duty Station

Assignment Place Remark

Living Conditions

The assignment will take place in the nation's capital, Dakar, a family duty station (Hardship classification A) with eventual missions to the region. It is located on the Cap-Vert peninsula on the Atlantic coast and has a population of 3,732,284. Its standard time zone is UTC/GMT+0 hours, and its climate is generally warm. Dakar has a hot semi-arid climate, with a short rainy season and a lengthy dry season. Dakar between December and May is usually pleasantly warm with daily temperatures around 24–27 °C (75–81 °F). Dakar is home to multiple national and regional banks as well as numerous international organizations. The living conditions are good with occasional ruptures in electricity requiring many civil servants to use generators. Accommodations can be found with all required amenities (hot water, almost 24 hours electricity, internet, etc...), are in general good and the choice is wide. It is possible to rent unfurnished and furnished accommodations. UN Volunteers can also co-rent and share private accommodations, which must comply with Minimum Operating Residential Security Standards (MORSS). Transportation in town can be easily arranged through local taxis. There are many social or recreational opportunities outside of work. Senegal is an open country that enjoys social stability resulting from the smooth functioning of state institutions. Senegal is also a popular tourist destination. The reception and spontaneous hospitality of Senegalese are among the characteristic features of this West African country.

The country is at the level of Security 2, which corresponds to "Low", with the exception of the Casamance natural region (administrative regions of Kolda, Sédhiou and Ziguinchor) where acts of banditry are often reported but also the presence of

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Elements of the Movement of Democratic Forces of Casamance (MFDC) and unexploded ordnance (UXO). All United Nations personnel must scrupulously comply with UNDSS procedures and recommendations during their assignment to Senegal. Thefts and burglary are the main incidents against UN personnel. Small arms proliferation and organized cross-border crime often occur in suburban areas on major trade routes. There is no R&R entitlement in Senegal.

The access to health services in Dakar is good. The yellow fever vaccine is compulsory and vaccination cards should be presented at the entrance. Vaccinations against Meningococcal Meningitis and Hepatitis A and B are also recommended. The basic drugs are available in pharmacies, but it is recommended to bring specific prescription drugs.

Many hotels, restaurants and large businesses in Senegal accept the main international credit cards (Visa, MasterCard, American Express, etc.). It is also possible to withdraw cash from automatic telling machines found in all the major cities. To enter Senegal, a valid passport is required. ECOWAS (Economic Community of West African States) nationals are not required an entry visa. Nationals of other countries may be required an entry visa or long stay visa. They should contact the closest Senegalese representation. Senegalese Embassies and consulates in various West African countries and in other parts of the world issue visas prior to travel.

Assignment Details

Assignment Title Nutrition Assistant

Organizational Context & Project Description

WFP provides food and nutrition assistance in all 14 regions of Senegal. WFP aims to target the most vulnerable communities with an integrated assistance package for better results. WFP envisions a hunger free Senegal, in which food-insecure households have access to adequate nutritious food all year around; and vulnerable populations are resilient to shocks and are able to rely on integrated sustainable food systems.

WFP maintains a twin track response - responding to shocks and assisting populations in their early recovery, while continuing efforts to build resilience in anticipation of shocks with a focus on the same vulnerable communities over two to three years. Overall, activities include targeted food assistance, supplementary feeding, school meals and Food Assistance for Assets (FFA). WFP is extending the R4 Rural Resilience Initiative, which aims at building vulnerable communities' resilience to climate change through the integration of four risk management strategies based on assets creation (FFA), agricultural micro insurance, credit and savings. WFP is also prioritizing local procurement - through the Purchase from African for Africa (PAA) partnership with FAO and Brazil - and cash-based transfers (CBT).

In Senegal a process has started to lead to the implementation of a country based strategic plan, starting in 2019.

This UNV assignment is part of WFP following nutrition objectives in the country:

- Providing children and pregnant and breastfeeding women with specialized nutritious food to treat and prevent malnutrition
- promoting awareness on nutrition and infant feeding practices
- supporting government efforts to address vitamin and mineral deficiencies including through salt iodization and food fortification.

Sustainable Development Goals 2. Zero Hunger

Task description

Under the direct supervision of the Nutrition Officer the UN Volunteer will undertake the following tasks:

- Contribute to the implementation nutrition programming activities to ensure effective and efficient delivery of food assistance and that daily

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- operational issues are timely resolved to pre-vent losses or delays
- Work closely and collaboratively with colleagues and partners to analyze programme data and strengthen programme implementation based on the data
- Participate in programme review workshops or meetings
- Support the Nutrition Unit to develop timely annual work plans for activities for the year in collaboration with specialized NGOs and Cooperating Partners and Sub office ;
- Develop and sustain liaison with key professionals and NGOs engaged in the field of food security, contribute to efforts in building effective and collaborative relations with the local authorities;
- Prepare periodic reports on the progress of operational projects and related government plans, ensuring compliance with WFP's policies, criteria and procedures with respect to food aid;
- Liaise with the local JICA office to seek possibilities of collaborative activities between WFP and JICA in line with IFNA (Initiative for Food and Nutrition Security in Africa), SHEP (Smallholder Horticulture Empowerment and Promotion) and CARD (Coalition for African Rice Development), where appropriate;
- Perform other related duties as required.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- General understanding of WFP overall operations and activities in Senegal
- Become familiar with the principal components of WFP's strategy in Senegal
 - Good knowledge of Nutrition programming
 - Strong understanding of integrated risk management approaches
 - Programme activities coordinated.
 - Project sites visited.
 - Coordination meetings attended.
 - The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
 - Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
 - A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Bachelor degree or equivalent

Education - Additional Comments

The candidate should have at least a University degree in Nutrition, International Development Studies, Social Sciences, Public Administration, Agriculture or a related field.

Required experience 24 months

Experience Remark

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A minimum of 2 years job-related field experience is required.

- Previous experience as a volunteer and/or experience of another culture, (i.e. studies, volunteer work, internship) would be highly regarded;
- Prior programme management at field office level is most desirable
- Demonstrated interest and/or experience in Nutrition, Food Security or Public Health
- Good knowledge of Microsoft Office Package (Word, Excel) is necessary.
- Good analytical, organizing and planning skills;
- Ability to work independently;
- Motivated to contribute towards peace and development and to serve others;
- Good interpersonal, networking and communication skills;
- Willingness to contribute and work as part of a team;
- Flexible and open to learning and new experiences;
- Respect for diversity and adaptability to other cultures, environments and living conditions;

Language

- English (Mandatory) , Level - Fluent
- AND - French (Optional) , Level - Working Knowledge

Area of Expertise

- Development programme management Mandatory
- Food safety and nutrition Mandatory

Area of Expertise Requirement

Need Driving Licence No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Creativity
- Ethics and Values
- Integrity
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Working in Teams

Conditions of Service and other information

Conditions of Service for International Specialist:**Note on novel coronavirus – COVID-19.**

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

In cases where the UN Host Entity partner has requested the UN Volunteer to perform their assignment remotely, the Post Adjustment Multiplier (PAM) and related entitlements to be paid may be adjusted to the

temporary duty station from where the UN Volunteer has been requested to work if requested by the UN Host Entity.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US\$ 1,651. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers ([Roles and Responsibilities of Host Entities](#))

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme;

- Investigate misconduct: sharing reports with the UNV;

- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities' services during pandemics).



doa.apply_url

<https://vmam.unv.org/candidate/show-doa/U0VOUjAwMDU1Nw==>

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.

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