



Rwanda Directorate General  
Of Immigration and Emigration

Land of a million smiles



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#### VOLUNTARY WORKER

INFORMATION FOR APPLICANTS SPECIFIC TO PERMIT SUB-CLASS P1  
VOLUNTARY WORKER

[Click here for application form](#)

#### ELIGIBLE PERSON:

This sub-class of Resident Permit shall be issued to a person who undertakes voluntary work with an organization in Rwanda which has an agreement with the government of Rwanda or an International Organization.

#### DEPENDANTS:

The principal applicant may have a dependant, but the dependant will apply for M2 resident permit.

#### WHERE TO APPLY:

\*Applications should be submitted at the Directorate of Immigration and emigration Head Quarters or regional offices.

#### TRAVEL DOCUMENT:

Any genuine and recognized travel document valid not less than 6 months.

#### PERMIT FEES:

Free of charge

#### VALIDITY OF PERMIT:

2 Years

#### PERMIT EXTENSION:

This permit may be extended upon application.

#### CHANGE OF STATUS:

The holder of P1 permit may be allowed to change his/her status.

#### WORKING IN RWANDA:

Work is permitted

#### NUMBER OF ENTRIES:

Multiple Entries

#### CERTIFICATE OF GOOD CONDUCT:

Applicants are required to provide a certificate of good conduct from recognized law enforcement authority of the country they have been residents for the last 6 months. The certificate is to indicate whether the applicant has had any criminal convictions.

#### TRANSCRIPTION:

#### TEMPORARY PERMITS

[A-Prospecting and Mining](#)

[B-Agriculture and related activities](#)

[C-Prescribed Professionals](#)

[D-Diplomats](#)

[E-Government or parastatal Employee](#)

[F-Specific Manufacturing and Processing](#)

[G-Specific Trade,business and services](#)

[H-Specific Employment by specific employer](#)

[I-Approved Religious Activities](#)

[J-Hospitality Industry and Related Activities](#)

[K-Person with Assured income](#)

[M-Dependant Pass](#)

[S-Frontier Pass](#)

[N-Student Pass and occupation Trainee](#)

[P-Voluntary worker and Holiday worker](#)

[R-Special Pass](#)

[W-Information Technology](#)

[X-Transport and logistics](#)

[Z-Other investments](#)

#### PERMANENT PERMITS

[L-1 Resident Exceeding 5 years](#)

[L-2 Exceptional Consideration](#)

[L-3 Key staff of Multinationals](#)

[L-4 Diaspora](#)

[L-C Child](#)

[L-M Spouse](#)

For the applicant whose permit is in the expired or lost passport, he/she will have to pay 10,000frw for the permit to be transferred in the new passport.

#### REQUIREMENTS:

- \*One colored passport size photo with white background recently taken without glasses, caps and scurf. (The photo should be attached to the application form by use of glue stick. Stapling and clipping the photo to the application form is not advisable).
- \*A completed application form: ([Click here for application form!](#))
- \*An application letter addressed to the Director General of Immigration and Emigration.
- \*Curriculum Vitae
- \*Original Police Clearance from the country you have lived in for the last 6 months
- \*A copy of agreement with the respective organization
- \*Note verbale from their institution
- \*Recommendation letter from the Ministry of Foreign Affairs
- \*Volunteer card from the Ministry of Foreign Affairs
- \*Degree/Diploma

#### REQUIREMENTS THE RENEWAL:

- \*One colored passport size photo with white background recently taken without glasses, caps and scurf. The photo should be attached to the application form by use of glue stick. Stapling and clipping the photo to the application form is not advisable.
- \*A completed application form: ([Click here for application form!](#))
- \*An application letter addressed to the Director General of Immigration and Emigration
- \*Recommendation letter from the respective institution
- \*Recommendation letter from the Ministry of Foreign Affairs
- \*Volunteer card from the Ministry of Foreign Affairs

#### PROCESSING TIME:

3 Days

#### N.B:

To avoid penalties, the applicant should apply/renew his/her visa before expiration of current visa. Penalty fee is 20,000frw in a period of 06 to 15 days of the delay. Article 34 of the Ministerial Order No...02/01 of 21/05/2011 establishing procedures and regulations implementing Immigration and Emigration law, categorizes other penalties from 16 days to 9 months and above.

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