

Project News Letter



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CDCD Project MLGRD/JICA

*Project for **C**apacity **D**evelopment for **C**omprehensive District **D**evelopment*

in the Northern Region of Sierra Leone

CDCD Project Profile

Project Period: November, 2009 to October, 2014

Counterpart: Ministry of Local Government and Rural Development (MLGRD), Kambia District Council and Port Loko District Council.

Project Purpose: Strengthen the structure and function to manage district/rural development more effectively and efficiently in Kambia and Port Loko districts.

SELECTION OF MODEL WARD PROJECT PHASE II

The Port Loko District Council invited MDA's to select Model Ward Project after needs assessment. During the selection, participants scrutinized feasibility survey report submitted by Port Loko District Council Works Engineer and Environmental Officer, and based on the selection criteria, the PLDC and Ministry of Education finally selected the following projects as Model Ward Projects for Phase II.

Ward 177:

Construction of Two 4 Seater VIP Toilets and One Hand Pump Water Well for Foredugu Market in Foredugu Town, Foredugu Section, Buya Romende Chiefdom – Port Loko District.



Procurement Officer KDC, explaining RFQ issuance to shortlisted contractors.

Ward 201:

Construction of DEC Primary School with two 2 - Seater VIP Latrines at Katick village, Katick Section, Ward 201, Masimera Chiefdom – Port Loko District.

The Development Planning Officer Meeting with Buya Romende Chiefdom Paramount Chief

As part of Council's information sharing from Council to community, the Development Planning Officer (DPO) of Port Loko District Council met with the Paramount Chief of Buya Romende Chiefdom to inform him and his subjects about change of project because of limited budget. After the meeting, the Paramount chief discussed with his people and all of them wholeheartedly accepted Council's decision to implement new project. The Section chief, Pa. Alimamy Conteh welcomed Council and CDCD Project decision and promise to discuss the outcome of the meeting with stakeholders, since it will remove suspicion from both Paramount Chief and Councilor. DPO said the Primary School remains to be a priority for Council District Development Plan. New Land Use Agreement was signed by Paramount Chief and witnessed by Section Chief, Councilor and Headmaster of DEC Primary School at Petifu-Buya village.



KDC Ad hoc committee conducts pre - evaluation of potential contractors before database was established

MODEL WARD PROJECT PHASE II

Kambia District Council has been facilitated by the CDCD Project on formulation of its potential suppliers database establishment for its procurement unit for the first time since the revitalization of the Council. This process was carried out first by conducting a pre-evaluation assessment following which seventeen contractors were shortlisted after having issued out invitation letters for submission of their profile for conduct of pre-evaluation.

This process was achieved by following set guided criteria used to get potential suppliers for the Model Ward Project Phase II.

The ad hoc procurement committee appointed by the Chief Administrator conducted this activity with support from its counterparts CDCD Project Rural Development Expert.

FEEDER ROAD REHABILITATION PROJECT

The Sierra Leone Roads Authority District Engineers of both Port Loko & Kambia and Civil Works Engineers of the two District Councils have completed the preparation of designs, specifications, development of unit rates and calculation of Bill of Quantities for two (2) Feeder Roads in two (2) different Chiefdoms in Port Loko and Kambia District.

Procurement Officers in both Port Loko and Kambia have completed the tendering process for the rehabilitation of these roads which led to the award of contract to four (4) different Contractors for the four (4) lots of roads that are to be rehabilitated in the Phase 2 Term 1 of the CDCD/JICA Feeder Road Project.



PO, WE & SLRA-DE(Kambia) during Bid

FEEDER ROADS HANDING OVER CEREMONY IN PORTLOKO AND KAMBIA

The project has handed over 11.7km & 15.1km Feeder Roads rehabilitated in the Phase 1 Term 2 to the Councils and affected communities in both Port Loko and Kambia respectively.

The commissioning of the road in Kambia was graced by the Minister of Local Government & Rural Development, Resident Minister-North and a host of JICA Representatives both in Sierra Leone and Ghana (first Secretary from the Embassy of Japan in Ghana).



The Minister of MLGRD, First Secretary of Embassy of Japan: Handing over ceremony in Kambia

ACHEIVEMENT OF HUMAN RESOURCE OFFICERS PLDC AND KDC

Based on the facilitation from CDCD Projects team and training attended by both Human Resources Officers of Kambia District Council and Port Loko District Council respectively both officers (HROs) have achieved vast knowledge in Human Resource related areas especially in records management. Human Resource Officers (KDC and PLDC) have updated personnel files which are placed on a shelf inside their offices.

The Human Resource officers (KDC and PLDC) have training



Presentation on the Training

history for core council officers which are updated by both HROs after officers attend training. The importance of training history is to avoid duplication of training attended by officers. Both Human Resource Officers have develop activity of a case study book on Basic Personnel Management and Administration which other local councils are encourage to utilize the findings of this case study book for effective and efficient records management and human resource management which is a requirement for creative contribution to Local councils.

7TH STEERING COMMITTEE MEETING

The 7th steering committee meeting was held in the conference hall of PLDC on the 27th February, 2013. The meeting attracted MDA's, council staffs, and CDCD/JICA staffs. In his, opening statement the chairman of PLDC who chaired the occasion said he was happy to host such an important meeting in his council and district in particular. CDCD project he remarked, have helped the councils and MDA's in policy implementation which is evident in the fact that MDA's are now fully involved in our programs as can be seen in this gathering. The chairman, concluded by encouraging all to take the steering committee meeting very important and urged all to participate effectively so, as to help disseminate the contents of the handbooks. Key speakers for the forum were CA-Kambia, DCA-Portloko, RDO-Portloko, and the Assistance Senior Permanent Secretary MLGRD. CA-Kambia, Mr. Victor Kailie Kamara, spoke about the establishment of a data base for contractors in KDC which is a unique thing in the district. He continued by saying that, the data base was created with assistance from CDCD project with reference to the District/Rural Handbooks. Assistance Senior Permanent Secretary MLGRD and the RDO-PLDC spoke about their visit to Japan and the experiences gain and how those experiences can be shared with other councils and MDA's.



Deputy Chief Administrator, Port Loko District Council presented on the Handbooks

CDCD/JICA DONATES OFFICE EQUIPMENTS TO PLDC AND KDC

CDCD project donated office equipment's worth millions of Leones to PLDC and KDC. The donation was made to enable councils carry out their daily activities effectively and efficiently for the overall success of the councils. In KDC, two (2) Laptops computers and two (2) digital cameras were donated to the council while four (4) Laptops and two (2) digital cameras were donated to PLDC for increase in service delivery to the districts.

